

JAGDISH NANDAN COLLEGE

MADHUBANI

INTERNAL QUALITY ASSURANCE CELL

MEETING NO - 01

DATE OF NOTICE: - 11-09-2012

DATE OF MEETING: - 18-09-2012

NOTICE

Date: 11.09.2012

It is hereby informed to the members of the IQAC of the College that a meeting will be held on 18.09.2012, Tuesday in the Principal Chamber at 1.00 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda

- 1) Address by the chairperson about IQAC.
- 2) Formation of committees and sub – committees for good governance.
- 3) Information to the concerned authorities regarding formation of IQAC.
- 4) Miscellaneous by permission of chair.

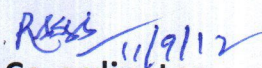
Members

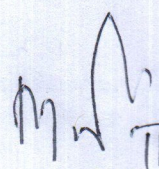
1. Dr. Ramesh Yadav
2. Dr. Ram Sagar Singh
3. Mr. Chandra Shekar Jha 'Azad'
4. Dr. Laxmi Kant Mishra
5. Dr. Daman Kumar Jha
6. Dr. S. S. Haider
7. Dr. Anil Kumar Choudhary
8. Mr. Hare Krishna Jha 'Hari'
9. Mr. Pramod Kumar Jha
10. Dr. S. N. Mishra
11. Dr. Amitabh

Principal
Dept. of Botany
Dept. of English
Dept. of Chemistry
Dept. of Maithili
Dept. of Economics
Dept. of Pol. Science
Dept. of Hindi
Accountant
Local Community
Local Community

Chairperson
Coordinator
Member
Member
Member
Member
Member
Member
Member
External – Member
External – Member

Signature


IQAC Co-ordinator


11.9.2012
PRINCIPAL
Chairperson
J. N. COLLEGE
MADHUBANI

Executive Meeting of Internal Quality Assurance Cell (IQAC) of College

Date: 18.09.2012

Venue: Principal Chamber

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held on 18.09.2012 in the Principal Chamber. The meeting was presided over by the Chairperson of the IQAC - Dr. Ramesh Yadav (Principal).

Agenda:

- 1) Address by the chairperson about IQAC.
- 2) Formation of committees and sub – committees for good governance.
- 3) Information to the concerned authorities regarding formation of IQAC.
- 4) Miscellaneous by permission of chair.

Name and Signature of the Members

Following members attended the meeting:-

MEMBER's PRESENT

Members

Signature

1. Dr. Ramesh Yadav	Principal	Chairperson
2. Dr. Ram Sagar Singh	Dept. of Botany	Coordinator
3. Mr. Chandra Shekar Jha 'Azad'	Dept. of English	Member
4. Dr. Laxmi Kant Mishra	Dept. of Chemistry	Member
5. Dr. Daman Kumar Jha	Dept. of Maithili	Member
6. Dr. S. S. Haider	Dept. of Economics	Member
7. Dr. Anil Kumar Choudhary	Dept. of Pol. Science	Member
8. Mr. Hare Krishna Jha 'Hari'	Dept. of Hindi	Member
9. Mr. Pramod Kumar Jha	Accountant	Member
10. Dr. S. N. Mishra	Local Community	External – Member
11. Dr. Amitabh	Local Community	External - Member

1. In an opening address the Chairperson of the IQAC - Dr. Ramesh Yadav (Principal) requested all members of IQAC to contribute full of their enthusiasm and devotion in making the IQAC meaningful for all round development of the College in general and students in particular. The members present in the meeting assured the chairperson that they should do their best of efforts in achieving quality enhancement and quality sustenance of the institution.
2. It is discussed and unanimously decided to constitute various committees and sub committees for smooth and proper governance of the college.

The committees and sub committees thus decided to form unanimously are follows:

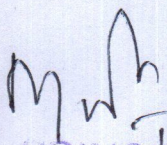
I. Library advisory committee

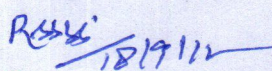
- II. Laboratory advisory committee
- III. Grievance and redressal committee
- IV. Sports and cultural committee
- V. Anti – Ragging and prevention of sexual harassment cell
- VI. Alumni cell
- VII. Career counseling cell
- VIII. Feedback committee
- IX. Gardening and green audit committee
- X. Magazine committee.

It is further decided that co-ordinator in consultation with chairperson will nominate the members of various committees and cell and accordingly informed to all concerned.

3. It is decided to write a letter to UGC, University and authorities of concern regarding formation of the IQAC- Internal Quality Assurance Cell.
4. By permission of chair
 - a) IQAC co-ordinator draw attention towards the percentage of attendance of the students and it is unanimously decided to publish it on a notice board and to classrooms about minimum 75% of attendance of students to be eligible to fill up their form.
 - b) Members drew attention towards the “Tobacco Free Campus” and it is further decided that the entire college campus should be completely “TOBACCO FREE” and a proper notice has to be served to all stakeholders.

With vote of thanks to the chair the meeting concluded.


18.9.12
PRINCIPAL
CHAIRPERSON
J. N. COLLEGE
MADHUBANI


18/9/12
IQAC co-ordinator