



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	JAGDISH NANDAN COLLEGE, MADHUBANI
• Name of the Head of the institution	DR. LAKSHMI KANT MISHRA
• Designation	PROF. -IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06276222247
• Mobile No:	8709552018
• Registered e-mail	jncmadhubani@gmail.com
• Alternate e-mail	jncmdbiqac59@gmail.com
• Address	AT+PO- MADHUBANI
• City/Town	MADHUBANI
• State/UT	BIHAR
• Pin Code	847211
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University **LALIT NARAYAN MITHILA UNIVERSITY,  
DARBHANGA**
- Name of the IQAC Coordinator **PROF. BARUN KUMAR PRABHAT**
- Phone No. **06276222247**
- Alternate phone No. **8709552018**
- Mobile **7587401964**
- IQAC e-mail address **jncmdbiqac59@gmail.com**
- Alternate e-mail address **jncmadhubani@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** [http://jnccollegemdb.com/agar/AOAR\\_19\\_20.pdf](http://jnccollegemdb.com/agar/AOAR_19_20.pdf)

**4. Whether Academic Calendar prepared during the year?** **No**

- if yes, whether it is uploaded in the Institutional website Web link: <https://lnmu.ac.in/upload/Academic%20Calender/Academic%20Calendar%202020-21.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C++</b>	<b>65.75</b>	<b>2005</b>	<b>01/01/2005</b>	<b>31/01/2010</b>

**6. Date of Establishment of IQAC** **05/09/2012**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>2020</b>	<b>00</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **1**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

\* Organizing different programmes of social relevance with NSS \* Organizing meetings of different committees constituted for improvement of the academic environment of the college \* To consider Student-Teacher, Teacher-Guardian Meeting in the college on quarterly basis. \* To consider to start computer awareness for teachers \* Organizing meetings of Admission Committee for undergraduate courses in view of Covid-19 pandemic

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To consider effective measures to improve and ascertain class attendance of students.	Proposal accepted and the respective departments were directed to contact telephonically to students for attending classes as internet services is not good in rural areas
Organization of Induction class at the beginning of each session.	Target achieved
To organizing Computer awareness classes for teachers	Target achieved
To organise moral lectures from each and every department at Institutional level	Targets achieved
To organise Cleanliness and Plantation Drive programme by NSS units of the College.	Due to covid-19, target could not be achieved

**13. Whether the AQAR was placed before statutory body?** No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://jncollegemdb.com/aqar/AOAR_19_20.pdf">http://jncollegemdb.com/aqar/AOAR_19_20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://lnmu.ac.in/upload/Academic%20Calender/Academic%20Calendar_%202020-21.pdf">https://lnmu.ac.in/upload/Academic%20Calender/Academic%20Calendar_%202020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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<b>6.Date of Establishment of IQAC</b>			05/09/2012		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	2020	00	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			1		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020	25/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
NIL	
<b>16. Academic bank of credits (ABC):</b>	
NOT APPLICABLE	



<b>17.Skill development:</b>	
NIL	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
NIL	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
NIL	
<b>20.Distance education/online education:</b>	
NIL	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>17</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>6896</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>9258</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>1002</b>

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	23	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	35	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	17	
Total number of Classrooms and Seminar halls		
4.2	54662.389	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	8	
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

It, being a constituent unit of L N Mithila University, is not authorized to develop curriculum at its own. The responsibility of curriculum development lies with the affiliating University. In the beginning of each and every academic session, class routine

and university calendar are uploaded on the college website as well as displayed on the college notice board. Besides this, notices for other activities such as orientation, sports, cultural and NSS activities, meetings of various committees are also uploaded. The Curriculum prescribed for one year is broken up into short units to be completed by the concerned teacher within the time frame. In consultation with the students, some tutorial classes are also arranged by the concerned departments to clear their doubts and make them competent. Timely and effective implementation of the curriculum is ensured by every Department. The routine in charge of the college in consultation with the concerned committees prepare their activities and submit the same to the Principal for approval. Following approval from the Principal, the schedule of the activities are uploaded on the college website by the IT expert. However, the activities may be rescheduled on account of election, university examinations or any other administrative purposes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://jncollegemdb.com/studymaterial.php">http://jncollegemdb.com/studymaterial.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Jagdish Nandan College, Madhubani (Bihar) is an affiliated college of the Lalit Narayan Mithila University, Darbhanga (Bihar). It follows the Academic Calendar verbatim furnished by the University. The Academic Calendar clearly explains the schedule for teaching, examination and vacations to ensure smooth and efficient functioning of the teaching and administrative processes. The college prepares its own master time-table which is uploaded on the college website. However, periodical alterations, such as during various examinations are made whenever needed. The college also organizes its own activities time to time within the same framework.

All the aforementioned information is reinforced during the collegiate and departmental orientation of new students at the beginning of academic session. Periodical meetings are conducted by the Principal with the teaching and non-teaching staffs of the college to ensure smooth implementation of the activities as scheduled. Students' representations are also ensured during the

meetings, wherever applicable.

For the purpose of conducting Continuous Evaluation, teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind. The students are informed well in advance about the deadline for assignment submissions, dates for class tests and presentations. since, these are conducted at institution level, so its marks are not added by the university in the final marks obtained by the students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University** D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

00

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

So as to contribute towards the values like compassion and commitment to develop self and society, the college has student-society association organizing regularly socially relevant events and outreach programmes so that students can learn how to engage with sociocultural, socially relevant issues in a fruitful manner. Academically, Generic Electives, Skill Enhancement and Ability Enhancement Classes are arranged within and across departments, to help students critically examine issues related to gender, environment and ethics. As a part of implementation of professional ethics meticulously, apt awareness is given to the students regarding the significance of appropriate referencing in assignments, intellectual property rights issues, discouraging any kind of plagiarism. The college prioritize conservation of the environment. There has been a deliberate effort to preserve human ethics, water, etc. The building is well provisioned for students with disability. The institution believes in the comprehensive development of students so that they can face the world ahead not only intellectually but are also empathetically.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

#### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://jncollegemdb.com/FEED%20BACK%20ACAD%20EMIC%20YEAR%202020-21.pdf">http://jncollegemdb.com/FEED%20BACK%20ACAD%20EMIC%20YEAR%202020-21.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

14886

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

5754



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students is assessed by the teachers in the classrooms during lectures, class tests, assignments, tutorials, etc. on the basis of which slow and advanced learners are identified and accordingly specific teaching-learning methodologies. Blended learning methodologies are adopted to make learning more engaging and relatable.

**Slow Learners:** Additional tutorials and remedial classes are conducted to provide full support in areas of weakness. Additional study material and books is made available. E-links of some videos are given. Bilingual explanations and discussions are done in the class to bring them at par with the rest of the class. Personal, academic and career-related counselling is provided. Home assignments are given and evaluated. Additional tests are conducted outside the curriculum to assess the learning ability of students. Peer learning is encouraged through group discussions and presentations.

**Advanced Learners:** Departments through a combination of academic and co-curricular activities encourage the advanced learners to optimize their potential. They are encouraged to participate in inter college competitions and suggested for advanced readings in the relevant topics. They are encouraged to help and provide support to the weaker students by engaging in group discussions and presentations. They are given an opportunity for micro teaching in the class as well as making individual presentations.

Only few tests could be conducted this year, due to pandemic novel corona virus.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
6896	23

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Students centric methods:**

Practical classes

Group discussion

Quizzes

Tutorial Classes

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the College try to make the best use of the technology in teaching. ICT has enabled better and quicker communication, presentation of ideas in an effective and relevant way. ICT is an effective tool for acquiring information from multiple sources to help students in enhancing their knowledge. Through Wi-Fi teachers and students stay connected through internet and learn and teach the updated information. The college has ICT enabled classrooms having projectors which helps in the e-learning process. E-books, as they are handy and cost saving, are shared by some teachers to students. The college has an Automated Library which is used by

the students and teachers very efficiently. Teachers prepare and present Power Point Presentations in the classrooms enabling the students more concentrated and having an interactive conversation. Presentations are the best way to make notes as they can be updated with the latest changes in the knowledge, presenting diagrams, charts, etc. Teachers have started taking lectures online on Google Meet, Zoom, Microsoft Teams, etc. teachers are encouraged to join FDPs familiarize themselves with the online platforms. Teachers share reading materials, short notes, e-books over different media like Google Classroom, E-Mail, WhatsApp, etc. Teachers most often use ICTs for 'routine tasks' (lesson plan development, information presentation, basic information searches on the Internet, record keeping etc.). Faculty members are being accustomed to the usage of ICT tools in providing quality education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

196

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

University guidelines are followed verbatim with respect to evaluation process. The schedules of internal assessments are communicated to students and faculty members time to time throughout the academic year by the Principal. Then each department prepare their own schedule for internal examination and same is communicated to the students. Questions within the syllabus are framed covering all the topics. Each department conducts its own Internal examination, answer sheet is evaluated by the teacher and shown to the students. If any students has any confusion about their answer then the concerned teacher satisfies them with proper reasoning. Even though the students are not content then they can go to the Head of the Department or any senior teacher which clears their confusion. Unsatisfied students can also visit the Principal with their grievances. At the end of each academic year examinations are conducted by the affiliating University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Since the College is an affiliate to Lalit Narayan Mithila University, Darbhanga it follows the guidelines set by the University for the conduct of examinations.

Since, the College is an affiliated college of Lalit Narayan Mithila University, it follows the guidelines set by the University for the conduct of examinations. Grievances related to final examinations are solved by the university. However, the institution has a well-defined system in place to deal with internal examination related grievances. The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to students with detailed remarks and suggestions for improvement. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers. However unsatisfied students can take the help of grievance committee or cell of the college. Hence, the College employs a robust multi-tiered mechanism to ensure transparency and objectivity in dealing with grievances related to internal examinations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (PO) and Course Outcomes (CO) are for all the programs offered by the institution is in accordance with "Lalit Narayan Mithila University, Darbhanga" guidelines. The Outcomes of each program is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students career choices.

Learning outcomes constitute an integral part of the college vision, mission and objectives. The objectives of the learning are communicated to students, stakeholders, especially the parents and persuade students towards skill oriented and value based courses and classes through various means by the concerned staff. Students are made aware of the specific course outcomes through orientation programme, classroom discussion, expert lectures and practical classes. Teachers are also well informed about the outcomes. Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career. Thus, helping existing students align better with the specified course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://jncollegemdb.com/documentsforuploading/261.pdf">http://jncollegemdb.com/documentsforuploading/261.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of

the Program Outcomes and Course Outcomes.

The programme outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process which is done through University Examinations, internal and home assignments, unit tests, surprise tests, open book tests, etc. The Methods of measuring attainment:

1. Annual Examination: Lalit Narayan Mithila University, Darbhanga (Bihar) conducts examinations as per annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.

2. Internal and External Assessment: Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations, appointed by the University through Viva-Voce and practical files.

3. Institutional Examination and Tests: Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, terminal examination and the performance of the student is analyzed for assessing the attainment level of programme outcomes.

4. Feedback Evaluation: The Institution collects feedback from students, alumni, employers and parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes to understand the effect of teaching learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://jncollegemdb.com/RESULT%20DEGREE-III%202020_OUTCOME.pdf">http://jncollegemdb.com/RESULT%20DEGREE-III%202020_OUTCOME.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1002

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://jncollegemdb.com/RESULT%20DEGREE-III%202020_OUTCOME.pdf">http://jncollegemdb.com/RESULT%20DEGREE-III%202020_OUTCOME.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://jncollegemdb.com/Report%20on%20results%20and%20details%20of%20Students%20Satisfaction%20Survey%202020-2021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**



**government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

00

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The cases of the people infected with the deadly contagious novel corona virus was increasing by leaps and bounds creating social, economic, psychological, moral, physical as well as intellectual degradation in the society. Hence, students were given adequate knowledge about the corona virus as the whole year remained under the influence of corona pandemic. Our institution has come forward in educating people about how to cope with the deadly virus.

Due to COVID-19 pandemic, no extension activities could be executed during the academic year 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning, viz. classrooms, laboratories, computing equipment etc. It has always been an effort of this college to provide quality education ensuring all round development of the students in order to create awareness and responsibility. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching,

learning and comprehensive development of students. The Teaching Block has well-equipped and spacious classrooms, tutorial rooms, department rooms, seminar halls, laboratories and common rooms. Few classrooms are equipped with projectors so that ICT can be used for strengthening academic discourse. The campus is Wi-Fi enabled for the benefit of students and faculty members. The College Library is well-stocked with numerous books and journals. The college has a conference hall, health centre, cafeteria and a Gymnasium, too. However, The institute has to content with the limited sources of laboratories, computers, printers, teaching and non-teaching staff, classrooms and other facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to offer resourceful infrastructure for holistic development of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities. The college has a well equipped gymnasium and sports and cultural facilities. The institute has to content with the limited sources of laboratories, computers, printers, teaching and non-teaching staff, classrooms and other facilities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://jncollegemdb.com/documentsforuploading/412.pdf">http://jncollegemdb.com/documentsforuploading/412.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

01

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.44

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is equipped with 31952 books and 06 journals. Full automation of the Library is achieved in the year 2014. The Automated library enables the beneficiaries to have an easy access to its vast contents. The library subscribes newspapers and magazines which are made available to the readers in the reading room. Books have been bar-coded and updated in digital catalogue. Library is strengthened by computer system, high speed Wi - Fi internet and LCD screen.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://jncollegemdb.com/documentsforuploading/421.pdf">http://jncollegemdb.com/documentsforuploading/421.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **E. None of the above**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Jagdish Nandan College, Madhubani provides access to desktop systems and laptops to both faculty as well as students allowing them to use computer aid for academic projects, practical sessions and for learning. To make the learning process more efficient various innovative methods are adopted by the teachers. This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge together. Learning along with visual presentations is much more enjoyable and comprehensive for the students. The College Campus is WiFi enabled and available for use by its stakeholders. The wi-fi facility of the college is maintained by the concerned agency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2010364

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution provides its stakeholders opportunity to access and use physical, academic and support facilities. Maintenance, cleaning and general maintenance of classrooms and other physical spaces are done by dedicated staff and requirement for the same are reported to the chairman of the IQAC through concerned departments.

To avail and utilise special physical facility/infrastructure like seminar halls, conference halls, a request cum proposal is placed to the Principal, through the Administrative Office. On approval, the same is allotted to the concerned agency as per the policy in vogue.

List of new books requested by the Department Faculty members is submitted to the Principal. Once approved, the list is forwarded to the Library-in-charge, for further submission to the Purchase

Committee. The use of library and its facilities is governed by the rules of the Library.

The ICT smart classrooms and all those computer related facilities are maintained by the technically skilled experts appointed by the college.

Laboratories in various departments are directly under the custodianship of respective departmental heads or senior faculties. Lab maintenance staff is responsible for regular maintenance of facilities. Rules and regulations to utilize them are displayed at prominent places in the laboratories and also explained to students by the teachers.

The use of sports facilities and training of students takes place in the sports complex under the supervision of the teacher in charge of sports and coaches ensuring efficient utilization of sports infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://jncollegemdb.com/B%204-4-2%2023-Jul-2022%2010-55-50.pdf">http://jncollegemdb.com/B%204-4-2%2023-Jul-2022%2010-55-50.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Council of the college is an elected body which always joins hands with faculty members and college administration to ensure all-round development of the college. It organizes different cultural programmes to observe important days such as "Swami Vivekananda's Jayanti", "Republic Day", "Rabindra Jayanti", "Independence Day" etc. in the college campus.

Due to covid-19, no such activity could be carried.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**THERE IS NO ALUMNI ASSOCIATION IN THE INSTITUTE**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the College are reviewed and redefined time to time in view of changing national and international trends in education. The College furnishes to the educational, social, cultural and economic needs of the society which are reflected in its policies. Institution has a well-defined working mechanism of providing operational autonomy to various representative bodies.

The Principal is the Head of the Institution and Chairperson of the IQAC. The Principal in consultation with Teachers' Council nominates members of different committees for planning and implementing various academic, and administrative and non-administrative policies. All academic and operational policies are based on the unanimous decision of the concerned committees and the IQAC.

Faculty members are given apt representation in various committees/cells nominated by the Principal. Every year, the composition of different committees is changed to ensure a harmonized exposure of duties to different faculty members to develop their skill in various academic, non-academic and professional activities. Following are the different sub-committees which have been nominated by Teachers' Council: 1. IQAC Committee 2. NAAC Steering Committee 3. Alumni Association Cell 4. Placement Cell 5. Career Counselling Cell 6. Grievances Redressal Cell 7. Feedback Committee 8. Purchase Committee 9. Anti-Ragging and Prevention of Sexual Harassment Committee 10. NSS 11. Sports 12. Women's Cell 13. Academic committee 14. Admission committee 15. Examination Committee 16. Development/Building Committee 17. Cultural Committee 18. Library Committee. The Principal is ably supported by the Teachers-in-Charge who help in executing the strategic and perspective plans through their department members.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/documentsforuploading/611.pdf">http://jncollegemdb.com/documentsforuploading/611.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College pursues the practice of decentralisation in its true sense, in all the three important pillars viz. academics, administration and extra-curricular activities of the institution. The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which includes the IQAC, the Staff Council, Student Council and various Cultural Societies. All the major stakeholders of the College including the Principal, Teaching and Non-Teaching Staff, Parents and Students work in a democratic way of governance following the tacit rules



of accountability in execution of their duties and responsibilities. The primary objectives of decentralisation is to reorient organisational culture, thin out the official hierarchy, extend opportunities for teachers as well as students to contribute profoundly, enrich the decision-making process, and nurture greater democratic professionalism, together with proficient event management.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/612.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/612.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic policies and strategies. It is effectively arrayed to focus on bringing quality improvements in the areas of: 1. Curricular Planning and Implementation 2. Teaching-Learning Processes 3. Research, Collaboration and Extension Activities 4. Academic infrastructural facilities 5. Student Support Activities and Student Progression 6. Internal Quality Assurance System 7. Institutional Values and Best Practices 8. Governance, Leadership and Management. At the beginning of the academic year, various bodies and committees that constitute the Organogram of the institution, chalk out the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/621.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/621.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute follows the directives of the universities. The organizational structure of the college consists of the Principal, teaching staff, non-teaching staff and students. The Principal is assisted by the Teacher-in-Charge (TIC) of the Department, the Staff Council (all teaching faculty) and the Non-Teaching Staff which comprises of the Administrative Officer, Section Officers (one for Accounts Office and one for the General Administration), Senior and Junior Office Assistants and manual staffs. The Teacher-in-Charge (TIC) oversees the smooth functioning of the department for which meetings are held on a regular basis to discuss issues and concerns relating to curricular and extra-curricular activities. The College also has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance. The IQAC plays important roles for monitoring the internal quality of the institution. The Library organization includes Librarian and library attendants. Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of the Convenor and its members. The Anti-Ragging Cell, Grievance Redressal Committee and the Internal Complaints Committee: The objective of these committees is to ensure that no violation of rules takes place within the College and work towards addressing and settling grievances, if any.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/622.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/622.pdf</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Teaching and Non-Teaching staff are privileged with Leave Benefits as per the University rules. Duty leaves are provided to attend various Orientation/Refresher/ Seminar/workshops/Training Programs as per the Government rules. Faculty Enhancement programmes for skill up-gradation and training are organized for both teaching and non-teaching staff. Permission is readily granted to participate in Refresher Courses/ Orientation Programmes/ Short- Term Courses to the teaching staff for professional development. Computer Training Courses are provided for teachers to help them hone their e-skills and the non-teaching staff is sent to attend computer training courses organized by the University. ICT Facilities-The College is fully Wi-Fi enabled. Desktop facilities are provided in the library and staff room.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/631.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/631.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College requires that teachers furnish a self-evaluation form every year providing an insight into one's own assessment of effectiveness in teaching and its impact on students. It highlights how the teacher handles different situations affecting the learning

progress. The performance appraisal is used for Career Advancement of teachers who are updated about their performance. If there is a scope for improvement, the teachers are advised to upgrade themselves which is crucial for later promotions. The respective teacher is informed about the same and suggestions given.

Each employee submits the Annual Performance Appraisal Report (APAR) which is certified by the respective Reporting Officer of the employee and further certified by Reviewing Officer. Both Reviewing and Reporting Officers accord points to the concerned employee after a careful insight into the self-appraisal report filled. A constructive feedback is given to the employee so that they can further enhance their performance level and efficiency.

Students are given the opportunity to provide their feedback. As per the procedures outlined by the IQAC, feedback forms are available offline in the IQAC and the Teacher-in-Charge (TIC) ensures that students of the department fill the feedback questionnaires. Questionnaire is structured to elicit responses for parameters like communication skills, subject knowledge, etc, to provide effective mentoring and career guidance to students and grade the teacher's ability in creating an interactive, discussion-oriented and democratic classroom. These forms are then evaluated by the Principal of the institution with the help of IQAC and meets teachers with constructive feedback and corrective measures.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/635.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/635.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Audit:** Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit. In the initial stage, the officer in-charge scrutinizes and verifies the financial data. This is again scrutinized by the Administrative Officer and the Principal for clarity, authenticity, transparency and financial accuracy.

Income/Expenditure is closely monitored by the Bursar and the Principal. Proper procedure for purchases is adopted. Quotations are called for and prices are compared by the Purchase Committee for the purpose. For the grants received from the UGC, utilization certificates are prepared according to the allowed expenditure under various heads. The Utilisation Grant Certificates are annually submitted to UGC. The external audit takes place annually after the completion of every financial year. The Chartered Accountant, who works as an auditor is appointed by the College. The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. The Utilization Grant Certificates are audited by the external auditor. The audit objections/compliance, if any, is handled by the Accounts Department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds for its regular activities and development. The mobilized fund is optimally used by the college. The College has a Governing Body, Planning and Purchase Committee, Library and various associated bodies which help in the

preparation, division, allocation and utilization of funds. Fees received from students are used for development of the college. Physical and Academic facilities are augmented for students. Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased. The Purchase Committee decides the policy and procedure for purchasing any item. Each item is purchased by comparing a minimum of three quotations received from different vendors. All purchases are done through a tender system. Each and every transaction is supported by the vouchers. For each and every financial transaction proper permission is taken from the Principal of the College.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/643.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/643.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College has a rich culture of institutional functioning through participation of all stakeholders especially faculty, students and the non-teaching staff. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. Some of the initiatives of IQAC are appended below:

IQAC encourages teachers for FDP to bring the knowledge at par with the latest developments in their respective disciplines. IQAC organizes ICT workshops to enable teachers to intersperse technology in curriculum to make the art of classroom pedagogy more relevant and interesting for students. IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both at the professional and emotional fronts. The IQAC proposes a number of best practices in various aspects of functioning of the administrative branch. IQAC believes in establishing a democratic pattern of administration. The Management along with the Principal ensures that equal opportunities are given to staff members who are best suited for a particular department and also, they are provided with opportunities to hone their skills.



File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/651.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/651.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to students through an effective and meaningful teaching learning process which plays an instrumental role in enhancing quality of academic and cocurricular endeavours of the college in keeping with its vision and mission. IQAC achieves this through the following processes

Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics.

Student feedback of teachers is conducted regularly. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students. Based on the information received due to implementation of the above two practices, IQAC, post accreditation, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process, structure, methodologies and learning outcomes.

Departments are encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.

Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audios, videos and PPTs.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/652.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/652.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous and sustainable world. This college strictly ensures full and effective participation of female students thus providing equal opportunities in leadership at all levels of planning, decision making, character development etc. This helps these students to excel as an independent and successful human being in the present cultural society. To ensure this feat, many seminars and workshops are being conducted at the college at regular intervals.

File Description	Documents
Annual gender sensitization action plan	<a href="http://jncollegemdb.com/documentsforuploading/711.pdf">http://jncollegemdb.com/documentsforuploading/711.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://jncollegemdb.com/documentsforuploading/711.pdf">http://jncollegemdb.com/documentsforuploading/711.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The teachers have reported that they have advised the student community to deposit their food waste into the bio-bins and waste food management was thus effectively carried out. The plastic and e-wastes that are quite difficult to be managed were collected and distributed to agencies that deal with e-waste management. The skill enhancement classes on plastic reuse has enabled the student community to make beautiful products out of the worn-out plastics. Thus promoting plastic recycling. Several saplings are planted at regular intervals by students and staff in 'tree plantation programmes organized by the college and these plants are taken care by the gardener/college staff. The college campus has been declared as 'Plastic free Zone'. So use of plastic bag is avoided and usage of jute bags and cotton bags are motivated. Water conservation is done through rain water harvesting as college owns a small water body (talab) near the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit** E. None of the above

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The sprawling College campus accommodates Undergraduate Departments, Playground, Seminar Hall and a big Library. The**

campus provides an adequate infrastructure that consists of a well-furnished Laboratory, Library, and spacious classrooms. As an institution of learning, the J N College, Madhubani (Bihar) provides an environment in which several communities and sub-communities like hindu and muslim students study in harmony and have a good rapport with each other. They spoke their own languages, follow their own religion and customs without any difficulty. At the same time, the college boasts both rich and poor students but they never had any altercation on their family background or economic background. Thus, college harbours diversity with tolerance and harmony among its students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens .

The students are senisitized on the importance of the activity and are encouraged to participate in saving the life citizen of India. The students are encouraged to participate in the activities of spreading the awareness among citizens on social issues like right to equality, right to freedom, road safety, plantation, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website** C. Any 2 of the above

**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Apart from the regular collegiate activities, this college ensures celebration of International days such as Women's Day, etc., and national days such as Independence Day, Republic Day, Swami Vivekananda Jayanti, Gandhi Jayanti, National Youth Day, Yoga Divas etc. Maximum participation of all its stake holders are ensured during these occasions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title: Differentiated Teaching for Slow Learners

2. Goal: To address the expectation and the achievement gap among our students

especially from destitute section of the society

3. Context: Lately we observed some learning and achievement gaps among our students. We noticed such gaps at two different levels: first, many of our students achieve less than they should at UG level; second, there is a performance gap between students of upper class and lower-class schedule castes and minority students. Clearly, while former seems to be a problem of expectation, later be related with achievement. Hence, we intend to minimize these gaps by increasing our students' learning process and achievement.

4. Practice: In the beginning of every academic session, first few classes for the new entrants are held with a view to find the advanced and slow learners among students. This is carried out primarily through classroom discussions and home assignments and quizzes by the concerned faculty members. Once identified properly we try to make up the gap through organizing special classes for them keeping in view their preparedness level. We also try to make the composition of class, assignments differentiated- one, for advance learners and another for slow learners. In order to save them from being stigmatized as slow, we usually spell out both type of assignments before them and give a choice to choose as they like.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being a constituent unit of L. N. Mithila University, Darbhanga, the College follows directives of University, UGC and government.



However, the college has its own universal mission and vision i.e. quality education, with inculcating moral, ethical and scientific values so that intuitive competence of the students perk up. To ensure the same, the college organizes, debate, quiz, etc. in which faculty members extend help to students about writing and expression manner. As writing skill is as important as vocal expressivity, teachers supervise students about how to write an article, how and where references should be inserted and scope of publication. The college is emerged as a pacesetter in the field of higher education in this locality. Students are trained via practical classes.

The institution follows participative management and division and decentralization of work. The college provides equal opportunity to all the participants in the decision-making process as well as administrative and academic structure of the college to make participative management. There is a good support from the college management to implementation of the objectives specially designed for teaching and learning aspects. Focus of the college is to provide regular lectures by faculties, timely completion of the syllabus, etc..

The vision of college has always been to generate and disseminate knowledge through a harmonious blend of ancient and modern wisdom, and to serve the society by developing in students heightened intellectual, cultural, ethical, and humane sensitivities to foster a scientific temper, and promote professional and technological expertise.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

It, being a constituent unit of L N Mithila University, is not authorized to develop curriculum at its own. The responsibility of curriculum development lies with the affiliating University. In the beginning of each and every academic session, class routine and university calendar are uploaded on the college website as well as displayed on the college notice board. Besides this, notices for other activities such as orientation, sports, cultural and NSS activities, meetings of various committees are also uploaded. The Curriculum prescribed for one year is broken up into short units to be completed by the concerned teacher within the time frame. In consultation with the students, some tutorial classes are also arranged by the concerned departments to clear their doubts and make them competent. Timely and effective implementation of the curriculum is ensured by every Department. The routine in charge of the college in consultation with the concerned committees prepare their activities and submit the same to the Principal for approval. Following approval from the Principal, the schedule of the activities are uploaded on the college website by the IT expert. However, the activities may be rescheduled on account of election, university examinations or any other administrative purposes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://jncollegemdb.com/studymaterial.php">http://jncollegemdb.com/studymaterial.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Jagdish Nandan College, Madhubani (Bihar) is an affiliated college of the Lalit Narayan Mithila University, Darbhanga (Bihar). It follows the Academic Calendar verbatim furnished by the University. The Academic Calendar clearly explains the schedule for teaching, examination and vacations to ensure

smooth and efficient functioning of the teaching and administrative processes. The college prepares its own master time-table which is uploaded on the college website. However, periodical alterations, such as during various examinations are made whenever needed. The college also organizes its own activities time to time within the same framework.

All the aforementioned information is reinforced during the collegiate and departmental orientation of new students at the beginning of academic session. Periodical meetings are conducted by the Principal with the teaching and non-teaching staffs of the college to ensure smooth implementation of the activities as scheduled. Students' representations are also ensured during the meetings, wherever applicable.

For the purpose of conducting Continuous Evaluation, teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind. The students are informed well in advance about the deadline for assignment submissions, dates for class tests and presentations. since, these are conducted at institution level, so its marks are not added by the university in the final marks obtained by the students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation**

D. Any 1 of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
00	

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

So as to contribute towards the values like compassion and commitment to develop self and society, the college has student- society association organizing regularly socially relevant events and outreach programmes so that students can learn how to engage with sociocultural, socially relevant issues in a fruitful manner. Academically, Generic Electives, Skill Enhancement and Ability Enhancement Classes are arranged within and across departments, to help students critically examine issues related to gender, environment and ethics. As a part of implementation of professional ethics meticulously, apt awareness is given to the students regarding the significance of appropriate referencing in assignments, intellectual property rights issues, discouraging any kind of plagiarism. The college prioritize conservation of the environment. There has been a deliberate effort to preserve human ethics, water, etc. The building is well provisioned for students with disability. The institution believes in the comprehensive development of students so that they can face the world ahead not only intellectually but are also empathetically.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://jncollegemdb.com/FEED%20BACK%20ACADEMIC%20YEAR%202020-21.pdf">http://jncollegemdb.com/FEED%20BACK%20ACADEMIC%20YEAR%202020-21.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**14886**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**5754**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students is assessed by the teachers in the classrooms during lectures, class tests, assignments, tutorials, etc. on the basis of which slow and advanced learners are identified and accordingly specific teaching-learning methodologies. Blended learning methodologies are adopted to make learning more engaging and relatable.

**Slow Learners:** Additional tutorials and remedial classes are conducted to provide full support in areas of weakness. Additional study material and books is made available. E-links of some videos are given. Bilingual explanations and discussions are done in the class to bring them at par with the rest of the class. Personal, academic and career-related counselling is provided. Home assignments are given and evaluated. Additional tests are conducted outside the curriculum to assess the learning ability of students. Peer learning is encouraged through group discussions and presentations. **Advanced Learners:** Departments through a combination of academic and co-curricular activities encourage the advanced learners to optimize their potential. They are encouraged to participate in inter college competitions and suggested for advanced readings in the relevant topics. They are encouraged to help and provide support to the weaker students by engaging in group discussions and presentations. They are given an opportunity for micro teaching in the class as well as making individual presentations.

Only few tests could be conducted this year, due to pandemic novel corona virus.



File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6896	23

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Students centric methods:**

**Practical classes**

**Group discussion**

**Quizzes**

**Tutorial Classes**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the College try to make the best use of the technology in teaching. ICT has enabled better and quicker communication, presentation of ideas in an effective and

relevant way. ICT is an effective tool for acquiring information from multiple sources to help students in enhancing their knowledge. Through Wi-Fi teachers and students stay connected through internet and learn and teach the updated information. The college has ICT enabled classrooms having projectors which helps in the e-learning process. E-books, as they are handy and cost saving, are shared by some teachers to students. The college has an Automated Library which is used by the students and teachers very efficiently. Teachers prepare and present Power Point Presentations in the classrooms enabling the students more concentrated and having an interactive conversation. Presentations are the best way to make notes as they can be updated with the latest changes in the knowledge, presenting diagrams, charts, etc. Teachers have started taking lectures online on Google Meet, Zoom, Microsoft Teams, etc. teachers are encouraged to join FDPs familiarize themselves with the online platforms. Teachers share reading materials, short notes, e-books over different media like Google Classroom, E-Mail, WhatsApp, etc. Teachers most often use ICTs for 'routine tasks' (lesson plan development, information presentation, basic information searches on the Internet, record keeping etc.). Faculty members are being accustomed to the usage of ICT tools in providing quality education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

196

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

University guidelines are followed verbatim with respect to evaluation process. The schedules of internal assessments are communicated to students and faculty members time to time throughout the academic year by the Principal. Then each department prepare their own schedule for internal examination and same is communicated to the students. Questions within the syllabus are framed covering all the topics. Each department conducts its own Internal examination, answer sheet is evaluated by the teacher and shown to the students. If any students has any confusion about their answer then the concerned teacher satisfies them with proper reasoning. Even though the students are not content then they can go to the Head of the Department or any senior teacher which clears their confusion. Unsatisfied students can also visit the Principal with their grievances. At the end of each academic year examinations are conducted by the affiliating University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Since the College is an affiliate to Lalit Narayan Mithila University, Darbhanga it follows the guidelines set by the University for the conduct of examinations.

Since, the College is an affiliated college of Lalit Narayan Mithila University, it follows the guidelines set by the

University for the conduct of examinations. Grievances related to final examinations are solved by the university. However, the institution has a well-defined system in place to deal with internal examination related grievances. The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to students with detailed remarks and suggestions for improvement. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers. However unsatisfied students can take the help of grievance committee or cell of the college. Hence, the College employs a robust multi-tiered mechanism to ensure transparency and objectivity in dealing with grievances related to internal examinations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (PO) and Course Outcomes (CO) are for all the programs offered by the institution is in accordance with "Lalit Narayan Mithila University, Darbhanga" guidelines. The Outcomes of each program is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students career choices.

Learning outcomes constitute an integral part of the college vision, mission and objectives. The objectives of the learning are communicated to students, stakeholders, especially the parents and persuade students towards skill oriented and value based courses and classes through various means by the concerned staff. Students are made aware of the specific course outcomes through orientation programme, classroom discussion, expert lectures and practical classes. Teachers are also well informed about the outcomes. Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career. Thus, helping existing students align better with the specified course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://jncollegemdb.com/documentsforuploading/261.pdf">http://jncollegemdb.com/documentsforuploading/261.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes and Course Outcomes.

The programme outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process which is done through University Examinations, internal and home assignments, unit tests, surprise tests, open book tests, etc. The Methods of measuring attainment:

1. Annual Examination: Lalit Narayan Mithila University, Darbhanga (Bihar) conducts examinations as per annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.

2. Internal and External Assessment: Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations, appointed by the University through Viva-Voce and practical files.

3. Institutional Examination and Tests: Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, terminal examination and the performance of the student is analyzed for assessing the attainment level of programme outcomes.

4. Feedback Evaluation: The Institution collects feedback from students, alumni, employers and parents which is an important method of measuring attainment with objectives of identifying

the attainment level of students in terms of programme, subject, course and syllabus outcomes to understand the effect of teaching learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://jncollegemdb.com/RESULT%20DEGREE-III%202020_OUTCOME.pdf">http://jncollegemdb.com/RESULT%20DEGREE-III%202020_OUTCOME.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1002

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://jncollegemdb.com/RESULT%20DEGREE-III%202020_OUTCOME.pdf">http://jncollegemdb.com/RESULT%20DEGREE-III%202020_OUTCOME.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://jncollegemdb.com/Report%20on%20results%20and%20details%20of%20Students%20Satisfaction%20Survey%202020-2021.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
00	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
00	
File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded



<b>3.2 - Research Publications and Awards</b>	
<b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
11	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.3 - Extension Activities</b>	
<b>3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year</b>	
<p>The cases of the people infected with the deadly contagious novel corona virus was increasing by leaps and bounds creating social, economic, psychological, moral, physical as well as intellectual degradation in the society. Hence, students were given adequate knowledge about the corona virus as the whole year remained under the influence of corona pandemic. Our institution has come forward in educating people about how to cope with the deadly virus.</p> <p>Due to COVID-19 pandemic, no extension activities could be executed during the academic year 2020-21.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning, viz. classrooms, laboratories, computing equipment etc. It has always been an effort of this college to provide quality education ensuring all round development of the students in order to create awareness and responsibility. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. The Teaching Block has well-equipped and spacious classrooms, tutorial rooms, department rooms, seminar halls, laboratories and common rooms. Few classrooms are equipped with projectors so that ICT can be used for strengthening academic discourse. The campus is Wi-Fi enabled for the benefit of students and faculty members. The College Library is well-stocked with numerous books and journals. The college has a conference hall, health centre, cafeteria and a Gymnasium, too. However, The institute has to content with the limited sources of laboratories, computers, printers, teaching and non-teaching staff, classrooms and other facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to offer resourceful infrastructure for holistic development of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities. The college has a well equipped gymnasium and sports and cultural facilities. The institute has to content with the limited sources of laboratories, computers, printers, teaching and non-teaching staff, classrooms and other facilities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://jncollegemdb.com/documentsforuploading/412.pdf">http://jncollegemdb.com/documentsforuploading/412.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.44

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is equipped with 31952 books and 06 journals. Full automation of the Library is achieved in the year 2014. The Automated library enables the beneficiaries to have an easy access to its vast contents. The library subscribes newspapers and magazines which are made available to the readers in the reading room. Books have been bar-coded and updated in digital catalogue. Library is strengthened by computer system, high speed Wi - Fi internet and LCD screen.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://jncollegemdb.com/documentsforuploading/421.pdf">http://jncollegemdb.com/documentsforuploading/421.pdf</a>

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Jagdish Nandan College, Madhubani provides access to desktop systems and laptops to both faculty as well as students allowing them to use computer aid for academic projects, practical sessions and for learning. To make the learning process more efficient various innovative methods are adopted by the teachers. This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge together. Learning along with visual presentations is much more enjoyable and comprehensive for the students. The College Campus is WiFi enabled and available for use by its stakeholders. The wi-fi facility of the college is maintained by the concerned agency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2010364

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution provides its stakeholders opportunity to access and use physical, academic and support facilities. Maintenance, cleaning and general maintenance of classrooms and other physical spaces are done by dedicated staff and requirement for the same are reported to the chairman of the IQAC through concerned departments.

To avail and utilise special physical facility/infrastructure like seminar halls, conference halls, a request cum proposal is placed to the Principal, through the Administrative Office. On approval, the same is allotted to the concerned agency as per the policy in vogue.

List of new books requested by the Department Faculty members is submitted to the Principal. Once approved, the list is forwarded to the Library-in-charge, for further submission to the Purchase Committee. The use of library and its facilities is governed by the rules of the Library.

The ICT smart classrooms and all those computer related facilities are maintained by the technically skilled experts appointed by the college.

Laboratories in various departments are directly under the custodianship of respective departmental heads or senior faculties. Lab maintenance staff is responsible for regular maintenance of facilities. Rules and regulations to utilize them are displayed at prominent places in the laboratories and also explained to students by the teachers.

The use of sports facilities and training of students takes place in the sports complex under the supervision of the teacher in charge of sports and coaches ensuring efficient utilization of sports infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://jncollegemdb.com/B%204-4-2%2023-Ju1-2022%2010-55-50.pdf">http://jncollegemdb.com/B%204-4-2%2023-Ju1-2022%2010-55-50.pdf</a>

STUDENT SUPPORT AND PROGRESSION	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
0	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and</b>	<b>E. none of the above</b>

hygiene) ICT/computing skills	
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Council of the college is an elected body which always joins hands with faculty members and college administration to ensure all-round development of the college. It organizes different cultural programmes to observe important days such as "Swami Vivekananda's Jayanti", "Republic Day", "Rabindra Jayanti", "Independence Day" etc. in the college campus.

Due to covid-19, no such activity could be carried.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**THERE IS NO ALUMNI ASSOCIATION IN THE INSTITUTE**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the College are reviewed and redefined time to time in view of changing national and international trends in education. The College furnishes to the educational, social, cultural and economic needs of the society which are reflected in its policies. Institution has a well-defined working mechanism of providing operational autonomy to various representative bodies. The Principal is the Head of the Institution and Chairperson of the IQAC. The Principal in consultation with Teachers' Council nominates members of different committees for planning and implementing various academic, and administrative and non-administrative policies. All academic and operational policies are based on the unanimous decision of the concerned committees and the IQAC.

Faculty members are given apt representation in various committees/cells nominated by the Principal. Every year, the composition of different committees is changed to ensure a harmonized exposure of duties to different faculty members to develop their skill in various academic, non-academic and professional activities. Following are the different sub-committees which have been nominated by Teachers' Council: 1. IQAC Committee 2. NAAC Steering Committee 3. Alumni Association Cell 4. Placement Cell 5. Career Counselling Cell 6. Grievances Redressal Cell 7. Feedback Committee 8. Purchase Committee 9. Anti-Ragging and Prevention of Sexual Harassment Committee 10. NSS 11. Sports 12. Women's Cell 13. Academic committee 14. Admission committee 15. Examination Committee 16. Development/Building Committee 17. Cultural Committee 18. Library Committee. The Principal is ably supported by the Teachers-in-Charge who help in executing the strategic and perspective plans through their department members.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/documentsforuploading/611.pdf">http://jncollegemdb.com/documentsforuploading/611.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College pursues the practice of decentralisation in its true sense, in all the three important pillars viz. academics, administration and extra-curricular activities of the institution. The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which includes the IQAC, the Staff Council, Student Council and various Cultural Societies. All the major stakeholders of the College including the Principal, Teaching and Non-Teaching Staff, Parents and Students work in a democratic way of governance following the tacit rules of accountability in execution of their duties and responsibilities. The primary objectives of decentralisation is to reorient organisational culture, thin out the official hierarchy, extend opportunities for teachers as well as students to contribute profoundly, enrich the decision-making process, and nurture greater democratic professionalism, together with proficient event management.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/612.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/612.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic policies and strategies. It is effectively arrayed to focus on bringing quality improvements in the areas of: 1. Curricular Planning and Implementation 2.



Teaching-Learning Processes 3. Research, Collaboration and Extension Activities 4. Academic infrastructural facilities 5. Student Support Activities and Student Progression 6. Internal Quality Assurance System 7. Institutional Values and Best Practices 8. Governance, Leadership and Management. At the beginning of the academic year, various bodies and committees that constitute the Organogram of the institution, chalk out the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/621.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/621.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute follows the directives of the universities. The organizational structure of the college consists of the Principal, teaching staff, non-teaching staff and students. The Principal is assisted by the Teacher-in-Charge (TIC) of the Department, the Staff Council (all teaching faculty) and the Non-Teaching Staff which comprises of the Administrative Officer, Section Officers (one for Accounts Office and one for the General Administration), Senior and Junior Office Assistants and manual staffs. The Teacher-in-Charge (TIC) oversees the smooth functioning of the department for which meetings are held on a regular basis to discuss issues and concerns relating to curricular and extra-curricular activities. The College also has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance. The IQAC plays important roles for monitoring the internal quality of the institution. The Library organization includes Librarian and library attendants. Various committees are constituted for the planning, preparation and execution of academic, administrative

and extra-curricular purposes. Each committee consists of the Convenor and its members. The Anti-Ragging Cell, Grievance Redressal Committee and the Internal Complaints Committee: The objective of these committees is to ensure that no violation of rules takes place within the College and work towards addressing and settling grievances, if any.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/622.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/622.pdf</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Teaching and Non-Teaching staff are privileged with Leave Benefits as per the University rules. Duty leaves are provided to attend various Orientation/Refresher/Seminar/workshops/Training Programs as per the Government rules. Faculty Enhancement programmes for skill up-gradation and training are organized for both teaching and non-teaching staff. Permission is readily granted to participate in Refresher Courses/ Orientation Programmes/ Short-Term Courses

to the teaching staff for professional development. Computer Training Courses are provided for teachers to help them hone their e-skills and the non-teaching staff is sent to attend computer training courses organized by the University. ICT Facilities-The College is fully Wi-Fi enabled. Desktop facilities are provided in the library and staff room.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/631.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/631.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College requires that teachers furnish a self-evaluation form every year providing an insight into one's own assessment of effectiveness in teaching and its impact on students. It

highlights how the teacher handles different situations affecting the learning progress. The performance appraisal is used for Career Advancement of teachers who are updated about their performance. If there is a scope for improvement, the teachers are advised to upgrade themselves which is crucial for later promotions. The respective teacher is informed about the same and suggestions given.

Each employee submits the Annual Performance Appraisal Report (APAR) which is certified by the respective Reporting Officer of the employee and further certified by Reviewing Officer. Both Reviewing and Reporting Officers accord points to the concerned employee after a careful insight into the self-appraisal report filled. A constructive feedback is given to the employee so that they can further enhance their performance level and efficiency.

Students are given the opportunity to provide their feedback. As per the procedures outlined by the IQAC, feedback forms are available offline in the IQAC and the Teacher-in-Charge (TIC) ensures that students of the department fill the feedback questionnaires. Questionnaire is structured to elicit responses for parameters like communication skills, subject knowledge, etc, to provide effective mentoring and career guidance to students and grade the teacher's ability in creating an interactive, discussion-oriented and democratic classroom. These forms are then evaluated by the Principal of the institution with the help of IQAC and meets teachers with constructive feedback and corrective measures.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/635.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/635.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Audit:** Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal

audit. In the initial stage, the officer in-charge scrutinizes and verifies the financial data. This is again scrutinized by the Administrative Officer and the Principal for clarity, authenticity, transparency and financial accuracy. Income/Expenditure is closely monitored by the Bursar and the Principal. Proper procedure for purchases is adopted. Quotations are called for and prices are compared by the Purchase Committee for the purpose. For the grants received from the UGC, utilization certificates are prepared according to the allowed expenditure under various heads. The Utilisation Grant Certificates are annually submitted to UGC. The external audit takes place annually after the completion of every financial year. The Chartered Accountant, who works as an auditor is appointed by the College. The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. The Utilization Grant Certificates are audited by the external auditor. The audit objections/compliance, if any, is handled by the Accounts Department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds for its regular activities and development. The mobilized fund is optimally used by the college. The College has a Governing Body, Planning and Purchase Committee, Library and various associated bodies which help in the preparation, division, allocation and utilization of funds. Fees received from students are used for development of the college. Physical and Academic facilities are augmented for students. Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased. The Purchase Committee decides the policy and procedure for purchasing any item. Each item is purchased by comparing a minimum of three quotations received from different vendors. All purchases are done through a tender system. Each and every transaction is supported by the vouchers. For each and every financial transaction proper permission is taken from the Principal of the College.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/643.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/643.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College has a rich culture of institutional functioning through participation of all stakeholders especially faculty, students and the non-teaching staff. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. Some of the initiatives of IQAC are appended below:

IQAC encourages teachers for FDP to bring the knowledge at par with the latest developments in their respective disciplines. IQAC organizes ICT workshops to enable teachers to intersperse technology in curriculum to make the art of classroom pedagogy more relevant and interesting for students. IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both at the professional and emotional fronts. The IQAC proposes a number of best practices in various aspects of

functioning of the administrative branch. IQAC believes in establishing a democratic pattern of administration. The Management along with the Principal ensures that equal opportunities are given to staff members who are best suited for a particular department and also, they are provided with opportunities to hone their skills.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/651.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/651.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to students through an effective and meaningful teaching learning process which plays an instrumental role in enhancing quality of academic and cocurricular endeavours of the college in keeping with its vision and mission. IQAC achieves this through the following processes

Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics.

Student feedback of teachers is conducted regularly. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students. Based on the information received due to implementation of the above two practices, IQAC, post accreditation, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process, structure, methodologies and learning outcomes.

Departments are encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.



Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audios, videos and PPTs.

File Description	Documents
Paste link for additional information	<a href="http://jncollegemdb.com/tobeuploadedinmiscellaneous/652.pdf">http://jncollegemdb.com/tobeuploadedinmiscellaneous/652.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous and sustainable world. This college strictly ensures full and effective participation of female students thus providing equal opportunities in leadership at all levels of planning, decision

making, character development etc. This helps these students to excel as an independent and successful human being in the present cultural society. To ensure this feat, many seminars and workshops are being conducted at the college at regular intervals.

File Description	Documents
Annual gender sensitization action plan	<a href="http://jncollegemdb.com/documentsforuploading/711.pdf">http://jncollegemdb.com/documentsforuploading/711.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://jncollegemdb.com/documentsforuploading/711.pdf">http://jncollegemdb.com/documentsforuploading/711.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The teachers have reported that they have advised the student community to deposit their food waste into the bio-bins and waste food management was thus effectively carried out. The plastic and e-wastes that are quite difficult to be managed were collected and distributed to agencies that deal with e-waste management. The skill enhancement classes on plastic reuse has enabled the student community to make beautiful products out of the worn-out plastics. Thus promoting plastic recycling. Several saplings are planted at regular intervals by students and staff in 'tree plantation programmes organized by

the college and these plants are taken care by the gardener/college staff. The college campus has been declared as 'Plastic free Zone'. So use of plastic bag is avoided and usage of jute bags and cotton bags are motivated. Water conservation is done through rain water harvesting as college owns a small water body (talab) near the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The sprawling College campus accommodates Undergraduate Departments, Playground, Seminar Hall and a big Library. The campus provides an adequate infrastructure that consists of a well-furnished Laboratory, Library, and spacious classrooms. As an institution of learning, the J N College, Madhubani (Bihar) provides an environment in which several communities and sub-communities like hindu and muslim students study in harmony and have a good rapport with each other. They spoke their own languages, follow their own religion and customs without any difficulty. At the same time, the college boasts both rich and poor students but they never had any altercation on their family background or economic background. Thus, college harbours diversity with tolerance and harmony among its students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens .

The students are sensitized on the importance of the activity and are encouraged to participate in saving the life citizen of India. The students are encouraged to participate in the activities of spreading the awareness among citizens on social issues like right to equality, right to freedom, road safety, plantation, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Apart from the regular collegiate activities, this college ensures celebration of International days such as Women's Day, etc., and national days such as Independence Day, Republic Day,

Swami Vivekananda Jayanti, Gandhi Jayanti, National Youth Day, Yoga Divas etc. Maximum participation of all its stake holders are ensured during these occasions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1. Title: Differentiated Teaching for Slow Learners**

**2. Goal: To address the expectation and the achievement gap among our students**

**especially from destitute section of the society**

**3. Context: Lately we observed some learning and achievement gaps among our students. We noticed such gaps at two different levels: first, many of our students achieve less than they should at UG level; second, there is a performance gap between students of upper class and lower-class schedule castes and minority students. Clearly, while former seems to be a problem of expectation, later be related with achievement. Hence, we intend to minimize these gaps by increasing our students' learning process and achievement.**

**4. Practice: In the beginning of every academic session, first few classes for the new entrants are held with a view to find the advanced and slow learners among students. This is carried out primarily through classroom discussions and home assignments and quizzes by the concerned faculty members. Once identified properly we try to make up the gap through organizing special classes for them keeping in view their**

preparedness level. We also try to make the composition of class, assignments differentiated- one, for advance learners and another for slow learners. In order to save them from being stigmatized as slow, we usually spell out both type of assignments before them and give a choice to choose as they like.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being a constituent unit of L. N. Mithila University, Darbhanga, the College follows directives of University, UGC and government. However, the college has its own universal mission and vision i.e. quality education, with inculcating moral, ethical and scientific values so that intuitive competence of the students perk up. To ensure the same, the college organizes, debate, quiz, etc. in which faculty members extend help to students about writing and expression manner. As writing skill is as important as vocal expressivity, teachers supervise students about how to write an article, how and where references should be inserted and scope of publication. The college is emerged as a pacesetter in the field of higher education in this locality. Students are trained via practical classes.

The institution follows participative management and division and decentralization of work. The college provides equal opportunity to all the participants in the decision-making process as well as administrative and academic structure of the college to make participative management. There is a good support from the college management to implementation of the objectives specially designed for teaching and learning aspects. Focus of the college is to provide regular lectures by faculties, timely completion of the syllabus, etc..



The vision of college has always been to generate and disseminate knowledge through a harmonious blend of ancient and modern wisdom, and to serve the society by developing in students heightened intellectual, cultural, ethical, and humane sensitivities to foster a scientific temper, and promote professional and technological expertise.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. Office automation to ensure an updated data management system in the college. Office automation has been planned to include an online archiving of student, faculty and staff database with necessary details. Information related to financial assistance such as scholarships, fellowships are also planned for digital archiving. Complete digitization of the college library is also planned. Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni.

Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching learning, research, extension related and co- and extracurricular activities. IQAC is also planning to publish a handbook on quality assurance in this context for wide circulation. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff. the college has to content with the limited resources and man powers which hinders implimentation of

several programmes.